



Job Description

Position Name : Specialist SCM

Organizational Unit: Technology Solutions

Location: Hsinchu (新竹縣竹北市復興三路二段 168 號 8 樓之 5 室)

Job Purpose

Responsible for inbound and outbound SCM operations including supply planning of finished products and key components, inventory management, warehousing, and transportation to ensure supply of product while minimizing excess risks.

Key Responsibilities:

- **Supply Management for Mass Production**
 - Compose product demand plans of finished products and keep it rolling to EMS supplier on weekly basis according to demand plan update from account sales & internal sales.
 - Compose “Consigned Component” demand plans according to finished product demands and keep them rolling as internal input for component preparation.
 - Drive supply plans from EMS suppliers to assure abundant and timely supply of finished products.
 - Reconcile demand/supply gap with necessary expedition efforts.
 - Monitor demand trend and submit proactive alert of over/under-supply and finished goods/component inventory adjustment.
 - **Supply Management for NPI Sample Build**
 - Manage material preparation and physical build of NPI sample to assure timely sample completion and delivery.
 - Communicate with RD and PM to acquire clear build requirement (Design, Quantity...etc.).
 - Review BOM with EMS during design phase, submit early alert of potential supply shortfall and advocate the need for alternate sources.
 - **Logistics & Physical Distribution**
 - Monitor and assure timely products movement from ODM/EMS to customer sites.
 - Logistics routing planning and optimization with forwarders to assure best delivery lead-time and costs to final destinations
 - **Compliance**
 - Work with R&E department to ensure compliance with supply chain activities standards and regulation
 - **Report & Data Maintenance**
 - Compose and submit regular reports concerning supply chain operation
-



Job Description

- Data input into system that meets the company's inventory control needs through transportation of raw materials, component parts and/or finished goods followed by supervisors.
- **Continuous Improvement**
 - Execute continuous improvement actions for process and procedures
 - Recognize and recommend operational improvements.

Qualifications:

- Bachelor degree or above
- Minimum three (3) years experience in Supply Chain Management
- Good planning skills
- Good interpersonal skills
- Good proficiency in English and Mandarin Chinese
- Self-motivated and can-do attitude
- Independent and a good team player
- Good proficiency of spoken and written Japanese is a plus.